

# Lumley Junior School Data Collection Sheet



## Child's details

Surname: (as per birth certificate): \_\_\_\_\_

Male/Female

Forename(s): \_\_\_\_\_ To be known in school as: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Ethnic Origin: \_\_\_\_\_

Religion: \_\_\_\_\_ Home Language: \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Home telephone number: \_\_\_\_\_ Date of arrival in UK (if relevant): \_\_\_\_\_

## Parent(s)/Carer(s): Please name ALL who share Parental Responsibility for the child.

It may be necessary in an emergency to contact a Parent/Carer during the daytime. Please indicate below where each Parent/Carer may be contacted during the school day, **in priority order please**.

**Weduc / ParentPay access will be parents only**

### Name of Mother/Father/Carer:

**(please circle)**

Mr/Mrs/Miss/Ms/Dr \_\_\_\_\_

### Name of Mother/Father/Carer:

**(please circle)**

Mr/Mrs/Miss/Ms/Dr \_\_\_\_\_

Address \_\_\_\_\_  
(if not as above)

Address \_\_\_\_\_  
(if not as above)

Home telephone \_\_\_\_\_

Home telephone \_\_\_\_\_

Work place/address \_\_\_\_\_

Work place/address \_\_\_\_\_

Work telephone \_\_\_\_\_

Work telephone \_\_\_\_\_

Occupation \_\_\_\_\_

Occupation \_\_\_\_\_

Mobile \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

Member of HM forces? Yes/No

Member of HM forces? Yes/No

## Emergency Contacts

In the event of the school being unable to contact a Parent/Carer, please give the information below for two **additional people** who may be contacted in an emergency to act on your behalf. **Ideally, these would be local contacts.**

Name	Relationship	Daytime Tel No	Location/address
1. _____	_____	_____	_____
2. _____	_____	_____	_____

**Other children in the family** (i.e names, relationships, ages)

**Custody and Court Orders**

The school needs to know of any Court Orders affecting your child, please indicate whether any order is in force for your child: Yes  No

If so, please specify (eg residence, contact/access, prohibited steps, specific issues) \_\_\_\_\_

Please indicate which Court made the order and the date: \_\_\_\_\_

**Family Doctor**

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone number \_\_\_\_\_

**Other services:**

Other services that have recently been involved with the child (eg social services, Educational Psychologist, Speech Therapist, Bilingual Support Service etc)

**Child's health** Please give details of any health **concerns** or make an appointment to see a member of staff

**Previous and present schools attended, if any, including nursery, pre –school.**

School	Address	Date of admission	Date of last attendance	Reason for leaving

**Other Information:** Please give details of anything else we need to be aware of (e.g. special diet, contact language)

Signature of Parent/Carer \_\_\_\_\_ Date \_\_\_\_\_

**Data Protection Act 1998:** The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with the Local Authority and with the DfE.